

Cleaning and Disinfecting for Coronavirus

Overview:

The purpose of cleaning and disinfecting surfaces in non-healthcare locations is to create a visually clean environment and reduce the risk of spread of infectious disease and viruses including the 2019 Coronavirus.

By performing the duties of basic cleaning and surface disinfection in a specific way, described below, we can help to create safer environments for individuals **every day** and be prepared to address special circumstances.

Purpose:

To reduce the risk of spread of infectious disease and viruses including the 2019 Coronavirus by providing additional services when requested and contracted by the client.

In performing such work, team members will complete the additional cleaning of assigned areas in a way that reduces the risk of transmission of germs during the cleaning process.

Note: These are general preventative cleaning procedures and are not to be used in the event of the event of any reported or suspected 2019 Coronavirus case.

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When dealing with germs associated with a public health concern, such as when preparing or managing for an outbreak situation, it is always recommended that the most current public health guidelines section on environmental cleaning be reviewed and adapted by the environmental cleaning team as indicated for the situation.

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Since no disinfectant efficacy test is currently available for the 2019 Coronavirus it is recommended that only EPA-registered disinfectants that have microbiological (i.e. Killing) activity against the pathogens most likely to contaminate the environment (in this case enveloped viruses) is used.

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Training and implementation of a standardized "cleaning steps" for a Non-Healthcare facilities should be in alignment with Public Health recommendations helps facilitate the effective removal of germs.

- By removing germs from surfaces in the workplace environment, the risk of contracting an infection is reduced.
- Training should occur upon new hire, and consistent retraining will occur with every employee annually, and as needed, to correct lack of compliance to standard cleaning practices.

Review safe use of chemicals being used by reviewing the SDS sheet and any manufacturer's instructions.

- Complete any required training on specific cleaning procedures and personal protective equipment required for job tasks. At a minimum, hand and eye protection should be utilized at all times.

Basic work practices to follow include:

Maintaining cleaning tools and textiles in a sanitary and clean manner, assuring that they are in good working order.

Textiles should be laundered on a daily basis including, used cleaning cloths, dusting textiles and floor mops.

Disinfectant solutions should be used and stored in accordance with the manufacturer's directions for use.

Dilution control equipment should be checked carefully, assuring appropriately measured dilution of disinfectant chemical. If dilution control is not used, the appropriate amount of chemical and water should be mixed according to manufacturer instructions to facilitate appropriate disinfection.

Ensure that containers are clean and old solutions are discarded when expired. Expiration dates should be noted on the chemical label.

Solution in mop buckets and pails should be replaced often, when visibly soiled, during the shift.

Follow standardized cleaning steps for non-healthcare environments:

NOTE: ABM Healthcare 9 steps is a methodology that is foundational to the healthcare environmental cleaning programs may be used in the various non-healthcare room types, and designed to maintain a standard and consistent cleaning process. (Use "9 Steps-Always Clean" SVO.HLC.1005 when cleaning in Ambulatory, Clinics, or Surgery Centers not associated with a Hospital or subject to regulatory compliance)

STEP 1: REMOVE-Area will be surveyed and loose trash and papers will be picked up. All trash bags will be removed, as well as trash on the surrounding floor and surfaces.

STEP 2: DUST-High and low dusting will begin at the entrance to the room, following predetermined guidelines for cleaning path to complete the dusting process (move in clockwise/counter clockwise, high to low/top to bottom, cleanest to dirtiest areas).

STEP 3: CLEAN-Cleaning and disinfection of the horizontal surfaces will occur, using the approved EPA registered cleaner/disinfectant and cleaning cloths, moving from clean to dirty, high to low, so cross-contamination does not occur during the cleaning process. **Attention will be given to cleaning frequently touched surfaces including Doorknobs, light switches, telephones, elevator buttons, etc.**

STEP 4: SPOT- walls, vents and air return exteriors, will be checked for visible soiling and spot cleaned with the disinfectant if necessary.

STEP 5: RESTROOM-The restroom will be cleaned using these same standardized cleaning steps.

STEP 6: RESTOCK- disposable work gloves will be removed, hand hygiene performed followed by restocking of paper and soap supplies in the rooms and restrooms

STEP 7: EVIDENCE - Evidence of performance (i.e. tent card, toilet seat sanitize strip, blue water in toilet, etc.) can be left in the room. Decisions around these types of evidence tools, as made in collaboration with Account Manager.

STEP 8: EXCELLENCE - An excellence check will be performed upon completion of the cleaning in the room. This includes visual inspection of work performed in rooms, hallways, restrooms and other areas. Report to the supervisor any surfaces or items that are in need of repair or replacement.

STEP 9: MOP - Mopping the floor or vacuuming will occur as a final step to the cleaning process.

Visual inspections should be completed on a regular basis and maintained by the Supervisor.